



**Board Members (in attendance unless noted as absent):**

Boas, Keith (2022) ABSENT  
DeMeis, Jane (2021) ABSENT  
Hunt, Robert (2022)  
Laurence, John (2023)  
Lee, Suzanne (2022)  
McCormick, Lucy (2023)  
Poray, Bill (2023)  
Profitt, Vicki (2023)  
Unckless, Jim (2021) ABSENT  
Wells, Matt (2022)  
Wiener, Linda (2021)

**Others Present**  
Doris Davis-Fritsch

**PHS Board of Trustees Meeting Minutes**  
May 25, 2021

A regular meeting of the Board of Trustees was held on May 25, 2021 at the Perinton Historical Museum.

The meeting was called to order at 6:58 PM by President Robert Hunt.

**Secretary's Report and Minutes.** Suzanne Lee

Minutes of the regular Board of Trustees meeting from April 27, 2021 were presented. *Minutes were accepted on a motion made, seconded, and carried.*

**Treasurer's Report.** Linda Wiener

- **Treasurer's report for April 2021** was presented as follows:

**Balance sheet** – Total assets and equity = \$157,997. Total cash of \$55,687 (a decrease of \$941 from March and an increase of \$9,317 from PY cash).

**Profit and Loss for month:** net income for April of \$54. YTD profit is \$9,400.

**Profit and Loss actual compared to budget:** Year-to-date through August 31, 2021

Income \$21,338 compared to \$24,965 budgeted for 2020-2021 (85% of budgeted amount)

Expenses \$1,938 compared to \$24,403 budgeted for 2020-2021 (49% of budgeted amount)

*Treasurer's report for April was accepted on a motion made, seconded, and carried.*

- The Community Foundation transfer of \$5,000 still needs to be made.
- We need to file our quarterly sales tax return in June.

## **Committees**

### **Property – Bob Hunt**

- The town replaced some lights in the basement.

### **Website - Doris Davis-Fritsch**

- Proofing is going well.
- The web developer has added a search box, as requested. She put it on the bottom of the Home Page. I will ask her to move it to the top.
- Bill Poray is working on information about the Potters for the website.
- John Laurence is working with Dominic Sherony to put together an article and possibly a presentation on the lift bridge repairs, including many photos.

### **Technology – Vicki Profitt**

- None.

### **Volunteers – John Laurence**

- Because the CDC has issued new guidance on masks based on people's vaccination status, the Museum is updating our policy to say that vaccinated individuals do not need to wear a mask in the Museum. We will not ask for proof of vaccination; we will use the honor system. If any visitor would prefer the staff to wear masks during their visit, staff will don masks. We will no longer require contact tracing information.
- We will be closed during Canal Days, June 5-6. We will be open Saturday, July 3.

### **Thursday Morning Crew – Lucy McCormick**

- The crew is winding down for the summer. Some tasks are moving toward completion, such as integrating the green topic notebooks with vertical files or organizing the content into separate notebooks.

### **House Tour (Virtual; Fall) – Lucy McCormick**

- House tour planning is in full gear. Five homes and a garden will be included: for four homes, the exterior will be featured, and for one home, the interior will also be featured. The committee has met with videographer Noah Lucia to explore the process. We are signing a contract with Noah for \$1,500. We have already received \$1,200 in donations to offset the cost of this project.

Committee members are meeting with homeowners in the next few weeks before meeting again as a committee on June 9. The house tour will be advertised at the June 15 volunteer event.

The link to this online tour will become available sometime in late September or early October; exact date is to be determined. It will only be for members, but people who join later will be given the link.

The committee is grateful to Bill Poray for garnering and sharing valuable digital files on the homes.

### **Vice President's Report – Vicki Profit**

- Our Mother's Day craft did not have any attendees.
- Our May 18<sup>th</sup> presentation was cancelled due to a problem with the presenter, David Whitcomb.
- Lucy McCormick will host a Father's Day story and make-a-card craft on Saturday, June 12<sup>th</sup> from 10-11 am.
- Nancy Slaybaugh and Vicki Profit are beginning to de-accession several items we no longer want. The first step is to see if any other local historical societies want the items. Those left unclaimed will be auctioned per NYS Education Department guidelines.
- We are looking at several new items for the gift shop, including train-themed gifts.

### **Communications – Jane DeMeis**

- Sent out publicity on the Mother's Day card craft and David Whitcombe's Attic Adventures.
- Working on publicity for Father's Day and Open House.
- According to the Fairport Merchants' Association meeting this week, the Lift Bridge will be reopening sometime in the last two weeks of June. There will still be temporary closings, as the road will need to be repaired and repaved.
- The Potter House has sold. Aristo Builders bought it. According to their Facebook page, they plan to restore the exterior of the building and the grounds, and build 3-4 condominiums inside.

### **Membership – Jim Unckless**

- Memberships are down by 97 for the year.
- However, we are ahead \$1,267 in dues and extra donations over last year, thanks in part to two anonymous membership upgrades.
- Twenty memberships that have been received after March 1<sup>st</sup> are good through August of 2022.
- Renewal notices to other members will be sent out soon.

## **Historigram – Bill Poray**

- The deadline for the July issue is June 15<sup>th</sup>.
- There is no August issue.

## **Old Business**

- The private parties policy is on hold due to pandemic.
- Program room handicapped access.
- Repairs by the village.
- June 15<sup>th</sup> is the PHS Members-Only Open House from 6:00-8:00 pm at the Museum. Harmonica Pete is scheduled to play, Bev Crawford will be playing the pump organ, local authors Don Shilling and Karen Shughart will be signing their books, Greenbrier Garden Club will staff a table, we will have a PHS table with info about the virtual house tour and memberships in case anyone brings a friend, Cookies in a Wink will supply cookie bags (\$270 cost for 100 bags), Wegmans has donated a gift certificate we can use to purchase bottled water, Suzanne will create a “What is it?” table, and attendees to receive discount in the gift shop. Susan Prener will be giving a Plein Air painting demonstration.

## **New Business**

- None.

*The meeting then went into executive session from 7:35 pm to 7:58 pm.*

**Next meeting:** The next meeting is scheduled for June 23<sup>rd</sup>, 2021 at 7:00 pm at the Museum.

*The meeting was adjourned at 8:00 pm.*

Respectfully submitted,

Suzanne Lee, Secretary