



Board Members :

Boas, Keith (2025)
 Bowley, John (2023)
 DeMeis, Jane (2024)
 Joslyn, Kay (2025)
 Lee, Suzanne (2025)
 McCormick, Lucy (2023)
 Poray, Bill (2023)
 Profitt, Vicki (2023)
 Slaybaugh, Nancy (2025)
 Unckless, Jim (2024)
 Wiener, Linda (2024)

Others Present

PHS Board of Trustees Minutes

May 23, 2023

Proposed

A regular meeting of the Board of Trustees was held on May 23, 2023, at the Museum. The meeting was called to order at 7:01 by Vicki Profitt.

Secretary's Report and Minutes. Suzanne Lee

Minutes from the regular meeting from April 25, 2023 were presented for approval. *The minutes were accepted on a motion made, seconded, and carried.*

Treasurer's Report. Linda Wiener

- **Treasurer's report for April 2023** was presented as follows:

Balance sheet – Total assets and equity = \$165,057. Total cash of \$69,998 (a decrease of \$2,084 from March).

Profit and Loss for month: Net loss for April of -\$109 (YTD income \$13,130).

Profit and Loss actual compared to budget: Year-to-date through August 31, 2023:

Income \$32,909 compared to \$23,841 budgeted for 2022-2023 (138% of budgeted amount).

Expenses \$19,778 compared to \$17,949 budgeted for 2022-2023 (114% of budgeted amount).

Net Income \$5,892 compared to \$5,892 budgeted for 2022-2023.

Linda will shop our insurance policies with Dan Chacchia of Finger Lakes Partners.

April's Treasurer's report was approved on a motion made, seconded, and carried.

COMMITTEES

Colonial Belle Cruise 2023 – Kay Joslyn

- Saturday, July 15 from 2:30-5:30 pm
- We have secured musician Andrew Young to perform and have planned the cruise logistics.
- Tickets will be \$55 each and go on sale May 1. They will be sold through the Square cash register. Sales end on June 25th. As of May 23, we have sold 37 tickets.
- We will be providing cookies & water.

House Tour – Kay Joslyn

We have 6 houses lined up: 2 on Nelson, 2 on Fifth, and 2 on W. Church Street.

Website – No report.

Volunteers – John Bowley

- We have 3 new volunteers.
- Volunteers are getting more comfortable with the Square system.

Fairport Merchants Association – Kay Joslyn.

- Canal Days parking will be crowded.
- Liftbridge Lane plans are being scrapped and redone so there will be no median, on-street parking will remain, etc.
- The Neun building has received a grant for redevelopment. A brewery and pickleball courts are going in.

Strategic Planning Committee – Jane DeMeis

The survey site is in testing and will be distributed to the membership in July.

Property – Vicki Profitt

Ongoing Paul Feeley discussion list:

- Front door issues with closing and insulation.
- Replacement of hot water heater pipes and heater.
- Crumbling bottom section of steps leading up to the museum front door.
- Remediation of the foundation surrounding the program room. The lack of sealant is contributing to the paint bubbling on the walls.
- Repainting the program room.
- Gutter cleaning should be maintained by the village, not PHS.

- Revisit the idea of having the village clear the snow in front of the museum steps.
- The lock on the door to the basement stairs in the main entryway is not working properly.

Technology – Vicki Profitt

- Nancy and Vicki are reviewing Past Perfect for artifact management.

President/Director's Report – Vicki Profitt

Programs and Events:

- Tuesday, May 9 Charles Finney School museum field trip – the visit went very well. 43 students, many parents and several gift shop sales.
- Saturday, May 13 – Greenbriar Garden Club plant sale at the museum was another success.
- Tuesday, May 16 – White Haven Cemetery Tour had 57 attendees. Thanks to Suzanne Lee for all her efforts in creating another interesting view into the lives of Perinton's eternal residents.
- Tuesday, June 13 – PHS Members Event from 6:00-8:00 pm at the museum.
- Saturday, July 15 – Colonial Belle cruise 2:30-5:30pm. Open to the public.

News:

- The painting of the caboose at Lift Bridge Lane East was completed last week.
- Tuesday, May 23 – I'm meeting with Lori Galan to review her draft PHS brochure.
- Tuesday, September 19 – I will be giving an "Interesting Women of Fairport" presentation at 2:00pm at the museum for the Perinton Retired Women's Club.

Exhibits:

- Nothing new to report.

Collections:

- Garth Brokaw recently contacted me regarding a donation of Fairport Baptist Home artifacts he would like to donate. We will meet on Tuesday, May 30.

Gift Shop:

- I will soon be restocking some of the books that have sold down, including some of the Arcadia books.

Communications – Jane DeMeis

- We set up for the Scavenger Hunt which launched on 5-14. The Museum is one of the stops on the Hunt. We provided maps and path marker for the magnolia tree out front. If anyone need maps please let me know.
- Publicity went out on the Cemetery tour, the Colonial Belle tickets, and the Scavenger Hunt.

Membership – Jim Unckless

- We have 568 memberships, which is up over 60 more members than this time last year. That equates to about 900 members.

Historigram – Bill Poray

- There are no issues in June or August. Please provide information for the July issue by June 15.

Old Business

Updating membership forms and brochures: Vicki is working with a designer to create a new logo and new brochures and forms. We hope to have them ready for Canal Days. Please submit feedback to Vicki by Thursday at 5:00 p.m.

Rocking Chairs on Front Porch

- Vicki will send Jane several styles she likes and Jane will get quotes.

New Step Ladder

- We need a new indoor step ladder that can reach up to the ceiling. The board suggested hiring Mack of All Trades or other handyman when things need to be hung or cleaned up higher.

New Business

Canal Days:

- Our booth is staffed except for one morning slot on Sunday. It will include a dress-up booth (70s theme), house tour and boat ride posters, and a children's train race.

Member event on June 13th

- The night will include Tim Wagner (the Organ Grinder), the Ambulance Corps, voting and membership renewal, a What is It? Table, posters for the boat ride, Green Briar club, the FPMA, and strawberry shortcake & water.
- Vicki would still like to get a local author, as well as the fire and police departments.

The meeting was adjourned at 8:02 pm.

Next meeting: The next regular Board of Trustees meeting is scheduled for Tuesday June 27th at 7:00 pm at the Museum.

Respectfully submitted,
Suzanne Lee, Secretary